

# AGENDA

**Meeting:** TIDWORTH AREA BOARD  
**Place:** Castle Primary School, Short St, Ludgershall SP11 9RB  
**Date:** Monday 9 March 2015  
**Time:** 7.00 pm

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Including the Parishes of Chute, Chute Forest, Collingbourne Ducis, Collingbourne Kingston, Enford, Everleigh, Fittleton, Ludgershall, Netheravon, Tidcombe and Fosbury, and Tidworth.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

or Mary Cullen (Tidworth Community Area Manager), 01722 434260 or email [mary.cullen@wiltshire.gov.uk](mailto:mary.cullen@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Chris Williams (**Chairman**)

Mark Connolly (**Vice Chairman**)

Charles Howard

Ludgershall and Perham Down

Tidworth

The Collingbournes and Netheravon

<b>Items to be considered</b>	<b>Time</b>
<p>1     <b>Chairman's Welcome, Introductions and Announcements</b>  <i>(Pages 1 - 4)</i></p> <p>Chairman's Announcements</p> <ul style="list-style-type: none"> <li>• Paper 10 Integrated Performance Management Report.</li> <li>• South Wiltshire Credit Union.</li> </ul>	<b>7:00pm</b>
<p>2     <b>Apologies for Absence</b></p>	
<p>3     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4     <b>Minutes</b> <i>(Pages 5 - 12)</i></p> <p>To confirm the minutes of the meeting held on the 19th January 2015.</p>	
<p>5     <b>Climate Local Initiative</b></p> <p>Ariane Crampton – Head of Service, Account Management, Wiltshire Council.</p> <p>To encourage the Tidworth community area to promote further public engagement on fuel poverty and carbon technologies.</p>	<b>7:10pm</b>
<p>6     <b>Legacy</b></p> <p>Mary Cullen – Community Area Manager.</p> <p>To update the Tidworth community area on activities and events since 2012.</p>	<b>7:30pm</b>
<p>7     <b>SHINE</b></p> <p>Victoria Richardson - Physical Activity Officer and SHINE Coordinator, Wiltshire Council.</p> <p>To outline SHINE (Self-Help, Independence, Nutrition and Exercise) Wiltshire, a child weight management programme for</p>	<b>7:50pm</b>

	children aged 7-11 years and their family, who are above their healthy weight range.	
8	<p><b>Local Youth Network (LYN) - update</b></p> <p>To receive an update from Wendy Higginson – Community Youth Officer.</p>	8:10pm
9	<p><b>Community Area Grants (Pages 13 - 26)</b></p> <p>To determine any applications for Community Area Grants.</p> <p>Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at:</p> <p><a href="http://www.wiltshire.gov.uk/communityandliving/areaboards/areaboardscommunitygrantsscheme.htm">http://www.wiltshire.gov.uk/communityandliving/areaboards/areaboardscommunitygrantsscheme.htm</a>.</p>	8:20pm
10	<p><b>Updates from Town and Parish Councils, the Police, the Army, NHS, TCAP and other Partners</b></p> <p>To receive any updates.</p>	8:30pm
11	<p><b>Future Meeting Dates and Close</b></p> <ul style="list-style-type: none"> <li>• Monday 18 May 2015 – Collingbourne Ducis Village Hall.</li> <li>• Monday 20 July 2015 – Enford Village Hall.</li> </ul>	8:50pm



## **Chairman's Announcements**

<b>Subject:</b>	<b>Paper 10 Integrated Performance Management Report</b>
<b>Officer Contact Details:</b>	<b>Wiltshire CCG Communications Department Wccg.info@nhs.net</b>
<b>Weblink:</b>	<b><a href="http://www.wiltshireccg.nhs.uk/our-governing-body/governing-body-meetings-in-public/governing-body-meeting-25-november-2014">http://www.wiltshireccg.nhs.uk/our-governing-body/governing-body-meetings-in-public/governing-body-meeting-25-november-2014</a></b>
<b>Further details available:</b>	<b>David Noyes, Director of Planning, Performance and Corporate Services</b>

### Executive Overview

Pressure remains higher than anticipated across the system, which continues to present both an operational and financial challenge system wide. This is most evident regarding acute services and the number of cases attending A&E, which is presenting a challenge to the achievement of the 4 hour wait target. Some, but by no means all of this, may be attributable to increased referrals arising from NHS111; this risk is identified (and features amongst the CCG top 10 risks) and work is in hand with our provider to try and safely/appropriately manage the figures down. However, planned care is also running ahead of planned levels. The under delivery of planned activity levels and the consequent impact on the CCG's financial position feature high on the list of top 10 risks. While the CCG remains on track to deliver against budget and financial targets, doing so will require extremely taut management in the coming months. Across the CCG, in very close partnership with our colleagues in our major providers and individual practices, work is ongoing to identify ways to better manage the pressures. At a whole system level, it has been identified that gastroenterology is currently generating over performance and so a system wide review will be conducted. As previously reported, we remain concerned regarding the recurrent impact of the combination of high activity levels and the under delivery of some of our change projects, and this represents the highest risk to the CCG moving forward.

The CCG performance on the 18 week Referral to Treatment (RTT) standards for admitted care and non-admitted care are now at the national target levels in advance of the deadline of December 2014 as a result of a second tranche of additional non recurrent activity taking place. Additionally, the over 52 week waiters have been treated at all but one provider where there is a known specific issue which is being managed across a wider geography. There has been a 7% growth in the waiting list below 16 weeks which is partially explained by the continued focus on longer waiters, but which will require ongoing attention through local providers' weekly operational meetings.

Some additional investment has become available in order to underpin our Operational Resilience and Capacity Plans, which will be further reviewed at the System Resilience Group on 18 November 2014. The CCG has received additional funding to support season pressures with the local health and social care economy; from the national allocation of circa £700m Wiltshire will receive £4.297m. The CCG is making all of this funding available to support a number of service redesign schemes aimed at preventing inappropriate admission to hospitals and supporting earlier discharge when people have attended their local Emergency Department. The CCG Governing Body is regularly briefed in detail

## ***Chairman's Announcements***

and remains committed to the delivery of change across our system outlined in our 5 year strategy. Our Clinical Leaders are convinced that the direction of travel we have established is the best way forward and will ultimately deliver the improved outcomes we seek in an affordable manner.

In the last month we have been delighted to work alongside our close partners in Wiltshire Council, participating in a most successful peer to peer review process of health and wellbeing. Although we await the final report, all the early indications of the outcome of this work are both positive and encouraging.

Working very closely with our partners in Wiltshire Council, some early indications of priority areas to focus upon are becoming clear from the 100 day challenge, which was an internal initiative aimed at galvanising action within our Better Care Plan. These include system wide 7 day working, improved collaboration within community teams and consistent Discharge planning. Elsewhere, and as previously reported, encouraging progress is being made in our 3 demonstrator sites who are piloting the development of integrated teams in Calne, Bradford on Avon/Melksham and Salisbury. We aspire to the creation of 20 such teams across the County, and notwithstanding the 3 pilot sites, the remaining 17 areas are also starting to come together. Pleasingly, our partners in GWH are starting to deliver the additional workforce required to bring much of this to life. Equally, work continues as we take forward key programmes of work regarding the re-procurement of community services, which will form the foundation stone for the delivery of our strategic vision. We have also made good progress with validating the plans for utilising the Transforming Care of Older people funding, to deliver enhanced capacity and capability for the care of our older people in community settings, at or close to their own homes. Working closely with Wiltshire Council, we have now launched a public consultation on the future of specialist dementia hospital care. The outcome of which will help to mitigate the sixth risk in the CCG risk register top ten.

The CCG's Commissioning Intentions for next year are complete, and they have been sent to our providers, with a copy also posted on our web site. We are now well into our detailed operational planning for next year, and have had a valuable meeting with colleagues from NHS England whose support as we continue our journey should be invaluable. Equally, we are making early preparations for the contracting round which will commence early in the New Year.

# Brief for Area Board meeting 9<sup>th</sup> March

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On February 2<sup>nd</sup> 2015, South Wiltshire Credit Union announced it had changed its name to Wiltshire Savings and Loans and at the same time opened a new community branch on the Tidworth Leisure Centre. The main reason for the change is to position the credit union for future growth outside of its traditional area of South Wiltshire.

Why have they changed name? Simply because the words credit union do not mean very much to the average person on the street. Despite the press coverage on payday lenders and the need for credit unions to be seen as the alternative for those who require access to unsecured loans there still seems to be confusion in the minds of the general public. Wiltshire Savings and Loans does exactly what it says and where it does it, what could be clearer.

With the new name comes a new user friendly website and a Facebook page. This too is the basis for the credit union's growth as it looks to provide more online services so it can reach people in remote parts of Wiltshire as well as in towns. And yet with all this change its ethos remains one of a not-for-profit cooperative whose aim is to improve the financial wellbeing of the community.

One place where there is real need for the savings and loans services is the Army. With hundreds of soldiers returning from Germany over the next few years there will be all to resettlement costs to finance. And for those families already here they face the financial challenges of everyday life in Tidworth and other military towns. But the services are not just for military families but apply just as much to civilian families, so Tidworth seemed the ideal place to bring both of these together.

Tidworth Mums is an organisation that has made a huge impact in bringing civilian and Army families together. Following an introduction by Mary Cullen, Wiltshire Savings and Loans and Tidworth Mums have joined forces to bring savings and loans services to the community through a branch based in the Hive at the Tidworth Leisure Centre. Involved with and in strong support of the launch was the Mayor, Chris Franklin, the garrison commander Col. James Denny and Wiltshire County Council represented by Chris Williams.

The launch was a huge success with coverage from the main Wiltshire papers and both Spire FM and BBC Radio Wiltshire. It was also covered by the Army media of Drumbeat and BFBS. Like any new branch it will be slow to take off at first but once the word gets round we are confident it will flourish.

The branch is located at the Tidworth Leisure Centre and is open on Mondays from 10:30 to 11:30. The lead volunteer is Jodie Lugg. It will take applications for membership, open savings accounts, process loan applications and provide facilities to deposit cash and withdraw money that has previously been requested. All facilities, services and the location of our branches can be found on our website which is: [www.wiltshiresavingsandloans.org.uk](http://www.wiltshiresavingsandloans.org.uk) Tel: 01722 421881, e-mail: [swcu@hotmail.com](mailto:swcu@hotmail.com)

And looking to the future we will see more branches opening up and possibly a bringing together of all the credit union services in Wiltshire. In this endeavour we would like to see Wiltshire Council and Wiltshire Money take a role in helping us achieve this.





## Army Basing Briefing for Amesbury, Pewsey, Tidworth and Warminster Area Boards - March 2015

### Background

*The government's Army basing announcement in March 2013 advised of approximately 4,300 extra Service personnel moving to Wiltshire, who will be accompanied by their families, bringing the total number of additional people to 7,600. These plans will require additional levels of infrastructure and services to be provided by Wiltshire Council.*

### March 2015 Update

- The planning applications covering the **priority works** within the Army camps at Bulford, Larkhill and Perham Down are being received as scheduled and are available for viewing on the Wiltshire Council Planning Portal.
- Planning applications for the **Service Family Accommodation (SFA)** at Bulford and Ludgershall are imminent, with one for Larkhill likely to be received in late April or early May. Plans of the SFA layouts were presented by the Defence Infrastructure Organisation (DIO) to Wiltshire Councillors, town and parish councillors immediately before being exhibited at Durrington, Amesbury and Tidworth libraries (and also at Ludgershall). The plans were made available for public comment at these exhibitions and on a DIO Website, the closing date for which was 20 February 2015.
- The plans for the **redevelopment within the camps** are expected to be submitted in late spring to the end of 2015. The main build programme is expected to commence mid-2016. Priority works within Army camps at Perham Down, Larkhill and Bulford are expected to start late 2015. **Traffic Impact Assessments** and an overarching **Travel Plan** covering the totality of MOD's Salisbury Plain training estate will be submitted with each planning application for SFA and proposed development within Army camps. These will set out the projected changes in vehicular activity together with road improvements and other measures to mitigate their effects. Under the Travel Plan, the Army is encouraging service personnel to make greater use of sustainable travel arrangements. Key to this, is the DIO's intention to locate Army homes close to bases and develop pedestrian / cycle links between them.
- Wiltshire Council continues to work with the MOD on the provision of the necessary **community infrastructure** such as new schools, early years provision, road improvements, open space, health facilities, emergency services facility requirements and waste, as well as the extent of ecological mitigation measures to be implemented. These will be finalised as planning applications are considered. The MOD, like all other developers, is subject to normal planning considerations.

*(Briefed in September 2014 - but repeated for reference if required)*

***Location and Number of Net Additional Personnel Arising from Army Basing***

<b><i>Location</i></b>	<b><i>SLA Pop</i></b>	<b><i>SFA Population</i></b>			<b><i>Total</i></b>
		<b><i>Military</i></b>	<b><i>Spouses</i></b>	<b><i>Children</i></b>	
<b><i>Larkhill</i></b>	<i>1,513</i>	<i>540</i>	<i>540</i>	<i>982</i>	<i>3,575</i>
<b><i>Bulford</i></b>	<i>494</i>	<i>241</i>	<i>241</i>	<i>427</i>	<i>1,403</i>
<b><i>Tidworth and Ludgershall</i></b>	<i>836</i>	<i>400</i>	<i>400</i>	<i>725</i>	<i>2,361</i>
<b><i>Upavon</i></b>	<i>254</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>254</i>
<b><i>Total</i></b>	<b><i>3,097</i></b>	<b><i>1,181</i></b>	<b><i>1,181</i></b>	<b><i>2,134</i></b>	<b><i>7,593</i></b>

# MINUTES

**Meeting:** TIDWORTH AREA BOARD  
**Place:** Conference Rooms 3-5, Garrison Theatre, St Andrews Road,  
Tidworth, SP9 7EP  
**Date:** 19 January 2015  
**Start Time:** 7.00 pm  
**Finish Time:** 8.25 pm

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Please direct any enquiries on these minutes to:

Libby Beale (Democratic Services Officer), 01225 718214 or  
[elizabeth.beale@wiltshire.gov.uk](mailto:elizabeth.beale@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Christopher Williams (Chairman), Cllr Mark Connolly (Vice Chairman) and  
Cllr Charles Howard

### **Wiltshire Council Officers**

Mary Cullen (Community Area Manager)  
Libby Beale (Democratic Services Officer)  
Blaine Wood (Project Officer)  
Alistair Cunningham (Associate Director, Economy and Planning)  
Peter Binley (Head of Highways Asset Management and Commissioning)

### **Town and Parish Councillors**

Tidworth Town Council- Humph Jones  
Ludgershall Town Council- Owen White  
Collingbourne Ducis Parish Council- Keith Cockerton  
Enford Parish Council- Anthony D'Arcy-Irvine  
Everleigh Parish Council- Dennis Bottomley

### **Partners**

Wiltshire Police- Insp Christian Lange  
Police & Crime Commissioners Office- Kieran Kilgallen  
Tidworth Community Area Partnership- Tony Pickernell, Reia Jones

Communtiy Youth Officer- Wendy Higginson  
Extended Services- Julie Tremlin  
Tidworth Time Credits- Steve Upton

**Total in attendance: 32**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome, Announcements and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Tidworth Area Board.</p> <p>Attention was drawn to announcements in the agenda pack which detailed changes to the electoral registration system, a consultation running on the Stonehenge and Avebury World Heritage Site Management Plan 2015 and a performance management report from the Clinical Commissioning Group.</p> <p>It was explained that 246 new houses for Ludgershall and 100 for Tidworth were expected as part of the Army rebasing programme. Planning applications for the rebasing were expected in mid-February and consultation days were running in the local area throughout January and February. An update from Healthwatch Wiltshire was highlighted which explained the organisation would be monitoring local dementia services.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Mike Franklin, Michael Mead, Janet White and Michael Milner.</p>
3	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
4	<p><u>Minutes</u></p> <p><b>Resolved:</b></p> <p><b>To confirm and sign the minutes of the meeting held on 17 November 2014 subject to the following amendment to Item 4 Minutes:</b></p> <p><b><i>'Matters Arising- there were none'</i> to be removed.</b></p> <p>It was noted that concerns had been raised at the 22 September 2014 meeting over the re-routing of HGVs, this had been reflected in the full minutes of the meeting.</p>
5	<p><u>Local Highways Investment Fund</u></p> <p>Peter Binley, Head of Highways Asset Management and Commissioning, updated the Area Board on major road maintenance and integrated transport schemes conducted in 2014-15. The officer explained the Council had £21million to spend on maintenance each year for 6 years and would be treating</p>

	<p>minor roads after major works had been completed. The A342 Andover Road would be a key scheme for 2015-16 and it was noted that work on Meade Road had already been completed.</p> <p>It was confirmed the Council would assess the work of contractors performing the maintenance one year on and any repairs would be at their expense. Alistair Cunningham, Associate Director Economy and Planning, confirmed he would investigate whether work to solve a bottleneck on Meade Road, Ludgershall, could be undertaken. Cllr Connolly queried the exclusion of the A338, Pennings Road, from the list of maintenance schemes for 2015/2016. Peter Binley accepted that this was an omission and should be included within the list of schemes.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li><b>1) To note the progress made on implementing road resurfacing and safety schemes in 2014/15.</b></li> <li><b>2) To agree the proposed highway maintenance schemes for 2015/16, with the addition of work on the A338 Pennings Road through Tidworth and the removal of work already completed on Meade Road.</b></li> </ol>
6	<p><u>SPICE credits</u></p> <p>John Watling, Head of Electoral Services, gave apologies.</p> <p>Steve Upton gave a presentation on SPICE Credits; a community currency to support volunteering by allowing volunteers to exchange their time for discounts on activities. SPICE linked to priorities in the Joint Strategic Assessment and those present were encouraged to contact Steve for more details on <a href="mailto:steveupton@justaddspice.org">steveupton@justaddspice.org</a> /07429 370 855.</p>
7	<p><u>Wiltshire Police &amp; Crime Commissioner - Precept Consultation</u></p> <p>Kieran Kilgallen, Chief Executive (PCC) explained there was likely to be an increase to the precept from 2015 of 1.9%. It was emphasised the increase was not an increase in the Council Tax by Wiltshire Council and was needed as the Police Service would receive a 5% cash reduction in its funding from central government. The consultation on the precept increase would be running until 4 February 2015. During a question and answer session it was confirmed that strategic alliances, the sharing of buildings and reductions in back-office funding would cover the remaining funding shortfall. The officer confirmed that lobbying was being undertaken to increase the percentage of fines paid by criminals returned to fund the Service.</p>
8	<p><u>Local Youth Network (LYN) - update</u></p>

	<p>Wendy Higginson, Community Youth Officer, updated on a Youth event prior to the previous Area Board meeting which had identified priorities for young people. On 10 December 2015 the LYN Management Group had met for the first time, action points from that meeting were summarised, including that there would be another Youth event in Spring 2015. Work was being done to launch a new dance project at the Wellington Academy and those present were reminded that funding for positive activities for young people was available.</p>
9	<p><u>Community Area Transport Group (CATG) - update</u></p> <p>Cllr Mark Connolly advised that work would begin on Collingbourne Ducis Pelican Crossing in April and would last approximately 4 weeks; it was possible that 2 Community Speedwatch teams could be established in the Tidworth area.</p> <p>Questions were raised over the possibility of Speedwatch on the A338, if a metrocount had not been undertaken recently the CATG could look into running one again.</p>
10	<p><u>Campus - update</u></p> <p>Cllr Mark Connolly explained the Campus project was on hold in the Tidworth Community Area due to Army rebasing. The Army Service Family Accommodation to be built in Ludgershall would provide a community centre that could be a campus hub. Tidworth Town Council had decided to re-commence its planned Civic Centre development due to the delay in the Campus project and would work with Wiltshire Council and other agencies to consider if this could become a campus hub. There were also three other sites being considered: Tidworth Leisure Centre, the Memorial Hall and Castledown Business Park.</p>
11	<p><u>Community Area Grants</u></p> <p>Mary Cullen, Community Area Manager, introduced the applications received for the Community Area Grants Scheme.</p> <p>It was commented that Wellington Primary Academy Parent Teacher Association (PTA) had contributed £50 towards the £1000 project cost. Members suggested larger contributions would be expected from a larger and longer-established school.</p> <p>It was confirmed the funding applied for by the Plain Schools Partnership would benefit the Wellington Academy.</p> <p>Members expressed concern that Netheravon All Saints School PTA contribution to total project cost was lower than expected; a larger contribution would be expected for future applications.</p> <p>The Chairman explained Community First used to provide funding to village halls however this was now the responsibility of the Area Board.</p>

**Resolved:**

**To grant Collingbourne Ducis Village Hall £3683.74 for the replacement of chairs and tables.**

**To grant Enford Short Mat Bowls Club £969.20 for a new indoor bowls mat.**

**To grant Wellington Primary Academy £950 to create a woodland area for after school activities.**

**To grant the Plain Schools Partnership £1360 for equipment to support outdoor afterschool activities.**

**To grant Netheravon All Saints School £450 for the replacement of trees in the woodland area.**

**To grant Collingbourne Kingston Village Hall £3549.40 to install double glazing.**

The Area Board considered two member-led initiatives; it was agreed the application from Enford Parish Council was eligible for health and safety reasons. Funding for Tidworth Community Area Awards was considered and the Chairman thanked Mr Tony Pickernell (TCAP Co-ordinator) and the Awards Team for all their hard work in organising this event, which was considered a credit to the community.

**Resolved:**

**To grant Enford Parish Council £572.80 for a replacement to a bench in the Play park**

**To grant TCAP £650 to purchase trophies, frames and certificates for the Community Area Awards.**

Thanks were given to TCAP for the Christmas band Concert held at Tidworth Garrison Theatre in December when over 700 school children attended. The garrison band was thanked for its entertainment and provision of the venue, as was Parnham Coaches for providing transport at a discounted cost.

**Resolved:**

**To approve a grant of £650 awarded to TCAP between Area Board meetings to facilitate the Christmas Band Concert.**



12	<p><u>Updates from Town and Parish Councils, the Police, the Army, NHS, TCAP and other Partners</u></p> <p>Inspector Christian Lange, Neighbourhood Policing Team, updated on recent staff changes and that overall local crime levels remained static. The Military Community Policing Team was now established and would be working alongside the Neighbourhood Policing Team. Thanks were given to Mary Cullen and Tony Pickernell for the training day they provided on Dementia. There was a question from the floor regarding police representation at parish and town council meetings; Inspector Lange gave an assurance that police representatives would attend these meetings whenever possible</p> <p>Col James Denny, Tidworth Garrison, advised there would be a large military deployment exercise between the 8 and 15 March. Residents should expect increased noise and traffic movement around the area. The Wiltshire Loans and Credit Union would be opening in Tidworth on 2 February</p> <p>Tony Pickernell, TCAP, informed the meeting that a Memory Café in Ludgershall for those living with Dementia had opened in St James Church Hall and would run on the first Monday of each month at 10am. A Proms Concert would take place in the Garrison Theatre on the 18 Feb. The concert would be a free event and those present were encouraged to apply for tickets. A request for nominations for the Community Area Awards was made. Additionally, the TCAP Chairman requested town and parish councils make donations towards the organisation's funding.</p> <p>Owen White, Ludgershall Town Council, updated the meeting that planters were being organised to brighten up the town centre and noted great satisfaction with the Wellington Academy production of a 'You are here' board.</p> <p>Humph Jones, Tidworth Town Council, advised the development of the Civic Centre would be a large piece of work for the Council in 2015.</p> <p>Many free adult education courses would soon be running at the Wellington Academy thanks to funding from the Local Housing Association. Khristian Still from the Academy encouraged residents to get in touch if they know students demonstrating good positive attitudes in the community.</p> <p>Mary Cullen, thanked partners for their great work in the community to support JSA priorities.</p>
13	<p><u>Date of Next Meeting and Close</u></p> <p>The next meeting of the Tidworth Area Board would be held on 9 March 2015.</p>



<b>Report to</b>	<b>Tidworth Area Board</b>
<b>Date of Meeting</b>	<b>9<sup>th</sup> March 2015</b>
<b>Title of Report</b>	<b>Area Board Funding</b>

**Purpose of Report:**

**To consider five Community Area Grant Applications**

- 1. Wellington Academy, The Nest Nursery, equipment, £3,563.59**
- 2. Chute Village Hall, Commercial Dishwasher, £925**
- 3. Clarendon junior School, create outdoor woodland area, £1,488**
- 4. TCAP, Ludgershall memory Café, equipment, £467.06**
- 5. Ludgershall Memorial Hall, projector and screen, £1,734**

**To consider two member led applications**

- 1. Combined Cadet Force, equipment to enable young people to participate in Duke of Edinburgh awards scheme £2,296.10**
- 2. Resources to support Magna Carta anniversary celebrations, £3,000**

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet Member. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. Tidworth Area Board has been allocated a 2014/15 budget of **£38,300.43 Capital and £6,759 revenue**. In 2014/15 only capital funding is available for community area and digital literacy grants. Community partnership core funding, area board operational funding and some small project support can be paid from the revenue budget as it allows.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympics legacy, in 2014/15 the Tidworth area board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. There is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and

funding criteria can be found online on the Wiltshire Council website.

- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. The decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blog site](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<b>Background documents used in the preparation of this report</b>	Area Board Criteria and Guidance
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## 2. Main Considerations

Tidworth Area Board has been allocated a 2014/15 budget of **£38,300.43 Capital** that may be allocated through Community Area Grants and Digital Literacy Grants, **£6,759 Revenue** that can include core funding for the CAP. There is further funding for Community Area Transport Group priorities.

- 2.1. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.2. Councillors will need to be satisfied that grants awarded in 2014/15 are made to projects that can realistically proceed within a year of the award being made.
- 2.3. There are six funding rounds during 2014/15. Deadlines for receipt of funding applications are **6 weeks before** the next area boards on

- **9<sup>th</sup> March 2015**

2.4. The Community Area Manager has delegated authority to authorise grant payments up to £500 between area boards where a project needs to be funded urgently. This will be in consultation with and agreement of the Chair and Vice-Chair of the board, all projects must meet the community grants criteria and be ratified at the next meeting of the area board.

### **3. Environmental & Community Implications**

3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

4.1. Awards must fall within the Area Boards budget allocated to the Tidworth Area Board.

4.2. Following the area board held in January 2015 the area board had a balance of **£9,553.54 Capital and £109 Revenue**. Additionally, a grant of £5,000 previously awarded to Tidworth Mums has returned to the pot as their bid to the Community Covenant Grant scheme was unsuccessful. **This means that Tidworth area board now has a balance of £14,553 Capital and £109 Revenue.**

4.3. If grants are awarded in accordance with officer recommendations at this meeting Tidworth area board will have a balance of **£1,079.25 Capital and £109 Revenue.**

### **5. Legal Implications**

5.1. There are no specific legal implications related to this report.

### **6. HR Implications**

6.1. There are no specific HR implications related to this report.

### **7. Equality and Inclusion Implications**

7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

## 8. Officer Recommendations

### 8.1

Ref	Applicant	Project proposal	Funding requested
C/tid/14/14	<b>Wellington Academy</b>	<b>The Nest Nursery</b>	<b>£3563.59</b>

- 8.1.1 Wellington Academy is applying for the sum of £3563.59 to support the equipping of the Nest Nursery attached to Wellington Academy Primary school. The Nest nursery is for 2-5 year olds based around Tidworth and is part of the Wellington family. It will have 30 places.
- 8.1.2 The application meets the 2014/15 grant criteria. This is a capital project; the organisation applying is an eligible body. Academies, sixth form colleges, voluntary aided, voluntary controlled and foundation trust schools are exempt charities. Exempt charities must have charitable purposes and apply them for the public benefit and they must comply with charity and company law.
- 8.1.3 Match funding has been secured and the project can be seen to have community benefit.
- 8.1.4 The application demonstrates a link to the Tidworth Community Area Plan and JSA priorities under the Children and Young People theme as regards;
- ‘Play provision for under 13s ‘
- 8.1.5 The project is to provide a comprehensive range of equipment based around playing, learning and experimenting. Toys and equipment spanning role play, outdoor play, music, technology, audio and physical play is included to encourage the children to develop skills such as rhythm, listening, hearing, developing logic, body movement, turn taking, sharing and mixing with others. The equipment will also help towards achieving all the requirements of Ofsted for pre-school children.
- 8.1.6 Parents on the Riverbourne Fields estate and neighbouring areas will benefit from their children being looked after in a safe and quality environment, fully resourced. This will enable them to participate in other activities such as taking up a college course, paid work or having a short period of rest or relief whilst also benefitting from a government funded place.

- 8.1.7 Pre-school attendance during the early years of a child's life allows him or her to develop relationships with the adults and children whilst providing a sense of security. A child who is comfortable with the people in his or her life is more likely to participate in learning opportunities and in advanced cooperative play, such as role playing with others, playing games with rules, and working with others to accomplish goals.
- 8.1.8 Children who experience consistency in their early childhood education programme demonstrate less aggressive behaviours, because of their ability to interact with others and use their language skills to resolve conflicts.
- 8.1.9 For young children, the knowledge that teachers, other children, and daily routines will be consistent over time fosters confidence and competency in social settings.
- 8.1.10 The total project cost is £7159.09, supported by quotations. Funding of £3595.50 has been raised from donations leaving a shortfall of £3563.59 which is the amount applied for to the area board.

## 8.2

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<a href="#">C/tid/14/16</a>	<b>Chute Village Hall</b>	<b>Commercial dishwasher</b>	<b>£ 925</b>

- 8.2.1 Chute Village Hall is applying for the sum of £925 towards purchase of a commercial dishwasher and water softener.
- 8.2.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a not for profit community organisation, match funding has been secured and the project will have community benefit.
- 8.2.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Housing and Built Environment Theme In that it:-  
 - improves an existing community facility used by most of the local population.
- 8.2.4 The Project is to improve the facilities available for users of the village hall. A commercial dishwasher will help to attract larger fund-raising functions and weddings as will facilitate the caterers in clearing up as it will wash and dry quickly It will be an asset to the hall as it will use less water. The committee has also been advised



that a water softener is required due to the poor quality of the water supply.

- 8.2.5 The hall is well used by the local community offering a social environment and supporting the delivery of village fetes and other activities.
- 8.2.6 The total project cost is £1850 and £925 is available from reserves, leaving a shortfall of £925 which the amount applied for to the area board.
- 8.2.7 The project cannot be fully funded from reserves as the hall is grade two listed flint building which was formerly the old school and dates back to the 18th century. The committee is required to keep reserves for the on-going maintenance and upkeep of the hall at all times as all work done is usually expensive. Funds are currently required for timber repairs £1570, £2200 for exterior painting and £1500 for roof repairs and repointing.

### 8.3

Ref	Applicant	Project proposal	Funding requested
C/tid/14/17	Clarendon Junior School, PTA	Create Woodland Area for use with After School Clubs	£1,488

- 8.3.1 Clarendon Junior School PTA is applying for the sum of £1,488 towards the cost of a new project to provide a woodland area for outdoor activities before and after school.
- 8.3.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a not for profit organisation and match funding has been secured.
- 8.3.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Children and Young People theme  
In that it:-  
'supports provision of positive activities for children and young people'
- 8.3.4 The Project is to provide trees, willow bed, wildlife meadow, a shelter and related equipment to enhance the exterior area. This will be of particular benefit to children attending a before and after school Forestry club by enabling them to engage with outdoor activities, getting creative (e.g. outdoor art projects, willow weaving, mud-art, etc), and engaging with adults and peers in an outdoor environment. Starting initially with a before-school Forestry club, children will work

to help clear the area as well as helping to plant the trees. In addition, the area will be used for school holiday activities, in conjunction with local providers.

8.3.5 Outdoor education has been shown to increase self-awareness and confidence, together with building team spirit so the project will have community benefit.

8.3.6 The project links to JSA priorities under the Children and Young People theme

‘Health and lifestyle for young people including enabling parents to make positive choices for their children’

‘Play provision for under 13s (particularly 5 - 8)’

‘Maintenance and quality of places where young people go to improve safety and experience ‘

8.3.7 The total project cost is £2988, £1500 has been provided by the PTA leaving a shortfall of £1,488 which is the amount applied for to the area board.

#### 8.4

Ref	Applicant	Project proposal	Funding requested
C/tid/14/18	TCAP	Resources to support Ludgershall memory cafe	£ 467.06

8.4.1 TCAP is applying for the sum of £467.06 to provide equipment and resources to support the Ludgershall Memory Café which has been piloted over the last three months and is now ready to launch.

8.4.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a not for profit community organisation. Match funding is not a requirement for grants of up to £1,000 and the project can be seen to have community benefit.

8.4.3 The application demonstrates a link to the Tidworth Community Area JSA under the Leisure and Health themes in

‘Increasing levels of participation and looking at how inclusive it is’

‘Increasing levels of awareness of what’s on offer’

‘Engaging local volunteers to support leisure provision in the community’

‘Improving communication and increasing the number of support groups’

‘Improving mental health support’

The project is also a priority for the community area reflected in the area boards' Big Pledge.

- 8.4.4 Through the generous support of St James' Church, Ludgershall, a memory café has been piloted since November 2014 as part of the area boards BIG Pledge to become a more Dementia aware community area.
- 8.4.5 With the support of community partners and volunteers, the memory café is attracting a core membership and new members are making contact on a regular basis.
- 8.4.6 To date arts and crafts activities and refreshments have been provided funded by individual volunteers; however a supply of equipment is needed to ensure that the café offers a quality experience with appropriate materials. From a specialist catalogue, a range of equipment has been selected including jigsaws, reminiscence cards DVD's, activity sets etc. These will comprise a community resource that can be shared with other memory cafes as they set up in our area.
- 8.4.7 The memory café offers a welcoming space for people living with dementia and their carers in our area. The value of the café to carers had been a notable feature, allowing them a place to meet and socialise with others who share their experiences.
- 8.4.8 The total project cost is £467.06 which is the amount applied for to the area board.

## 8.5

Ref	Applicant	Project proposal	Funding requested
C/tid/14/19	<b>Ludgershall Memorial Hall</b>	<b>Projector and screen</b>	<b>£ 1734.00</b>

- 8.5.1 Ludgershall Memorial Hall management committee is applying for the sum of £1734.00 to support the purchase of a projector and screen for this community facility.
- 8.5.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a not for profit community organisation. Match funding has been secured and the project can be seen to have community benefit.

- 8.5.3 The application demonstrates a link to the Tidworth Community Area JSA under the Community Theme and Housing and Build Environment Themes in 'improving an existing community facility used by the local community'
- 8.5.4 Ludgershall Memorial Hall is a valued local facility used for a range of community activities including Tidworth area board meetings, health fairs, CCG consultations and various local activities.
- 8.5.5 The hall is also used for exhibitions and houses the Millennium Tapestry which is of interest to visitors to the town.
- 8.5.6 The project is to equip the memorial hall with a ceiling mounted projector and screen to bring the facility up to date, provide the equipment that users require to deliver presentations and consultations and to deliver new users for the facility.
- 8.5.7 The total project cost is £3,468. The memorial Hall is contributing £1,734 from its very limited reserves, leaving a shortfall of £1,734 which is the amount applied for to the area board.

## 8.6 Member Project

Ref	Sponsored	Project proposal	Funding requested
C/tid/14/20	<b>Cllr Charles Howard</b>	<b>Combined Cadet Force equipment for DoE scheme</b>	<b>£2296.10</b>

- 8.6.1 This is a member project sponsored by Cllr Charles Howard to be paid from the 2014/15 Capital budget.
- 8.6.2 The project is to support the Combined Cadet Force based at Wellington Academy with provision of equipment ( tents, sleeping bags, first aid kits etc) to enable 20 young people at a time to participate in the Duke of Edinburgh, Gold, Silver and Bronze awards scheme. This is a new initiative for the CCF and one designed to enable young people to develop skills, confidence and enhanced life opportunities. There is a required specification of equipment for participation in the scheme however many of the young people involved will be from disadvantaged backgrounds. Provision of appropriate equipment will enable all young people to participate.
- 8.6.3 The applicant is a not for profit organisation, the project is for Capital expenditure and can be seen to have community benefit. The CCF is part of the national youth movement in the United Kingdom and is administered by the Ministry of Defence. However, the CCF is not part of the Armed Forces and its members are not liable for service or compulsory training in the Armed Forces.

8.6.4 The CCF Charter states that; the broad function of the Combined Cadet Force is to provide a disciplined organisation within a school so that boys and girls may develop powers of leadership by means of training to promote the qualities of responsibility, self-reliance, resourcefulness, endurance and perseverance, and a sense of service to the community. It is firmly believed that the self-discipline required in Service life is equally important in the civil life of the nation today. The specific function of the service training in the C.C.F. is to provide the opportunity for young people to exercise responsibility and leadership, and to learn from the services how they can best be developed:

8.6.5 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Children and Young People theme  
In that it:-  
- provides positive activities for young people’.

8.6.6 The project links to the JSA priorities for our area under the Children and Young People theme in

‘Improving access to activities to overcome physical and economic issues’

‘Recruiting and supporting volunteers for existing and new activities’

8.5.7 The DoE scheme activities will support young people in developing a range of skills including, team building, leadership, confidence, health and wellbeing. The duke of Edinburgh Award Scheme is nationally recognized and contributes to a young persons vocational awards and qualifications but sits outside of the National Curriculum.

8.6.8 The applicant confirms that all necessary policies and procedures are in place to support this initiative.

8.6.9 Equipment provided will remain with the CCF for other young people in our area to use in the future.

8.6.10 The total project cost is £2,796.10. The CCF receives a small grant from the MOD and is able to contribute £500, leaving a shortfall of £2,296.10 which is the amount applied for to the area board.

### 8.7 Member Project

Ref	Sponsored	Project proposal	Funding requested
<a href="#">C/tid/14/21</a>	<b>Cllr Chris Williams</b>	<b>Magna Carta celebrations</b>	<b>£3,000</b>

8.5.1 This is a member project sponsored by Cllr Chris Williams to be paid from the 2014/15 Capital budget.

- 8.5.2 The project is to support the community area to participate in the Magna Carta anniversary parade to be held in Salisbury on 15<sup>th</sup> June 2015.
- 8.5.3 Described by some as one of the most famous documents in the world, the Magna Carta (also known as the Great Charter) was a practical solution to a political crisis in 1215.
- 8.5.4 Issued by King John of England, the Magna Carta established the principle that everybody, including the king, was subject to the law and that people could have their say on justice and decisions that would affect them. It is recognised as perhaps the first building block to the democratic structures we have in today's world.
- 8.5.5 800 years on and in Wiltshire at a local community level this can be best demonstrated with the area board structures that we have in place. Decisions are made at local level with input from the community reflecting the individualism and uniqueness of each area.
- 8.5.6 In recognition of this important occasion and with one of only four preserved copies of the Magna Carta housed in Wiltshire, in Salisbury Cathedral, all our community areas are invited to participate in activities and events to mark the anniversary.
- 8.5.7 Each community area is invited to attend with a representation of what Magna Carta means for them and their community. This might be in the form of a banner, float or display which will require resources to deliver.
- 8.5.8 The application demonstrates a link to the JSA priorities for our area under the Community theme in
- ‘Developing a range of events and activities to bring the community together’
- 8.5.9 The area board is asked to make an allowance of £3,000 for Capital resources to support this activity.

<b>Appendices</b>	<ol style="list-style-type: none"> <li><b>1. Wellington Academy, The Nest Nursery, equipment , £3,563.59</b></li> <li><b>2. Chute Village Hall, Commercial Dishwasher, £985</b></li> <li><b>3. Clarendon junior School, create outdoor woodland, £1,488</b></li> </ol>
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	<p><b>4. TCAP, Ludgershall memory Café, equipment, £467.06</b></p> <p><b>5. Ludgershall memorial Hall, projector and screen, £1,734</b></p> <p><b>6. Member project CCF, equipment, £2,296.10</b></p> <p><b>7. Member Project, Magna Carta, £3,000</b></p>
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

<b>Report Author</b>	<p>Mary Cullen, Community Area Manager  Tel: 01722 434260  Mobile: 07709245496  E-mail: mary.cullen@wiltshire.gov.uk</p>
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**Wiltshire  
Fire & Rescue  
Service**

## Briefing report for Amesbury; Pewsey & Tidworth Area Boards



Wiltshire Fire & Rescue Service has grouped together neighbouring fire stations into station hubs, to work more effectively and efficiently, supporting each other to improve the service we provide.

### Responding to incidents:

Your Area Board's / Locality's communities immediate emergency response will be provided by staff at these stations and where necessary additional support from staff and specialist equipment from other stations.

### Prevention work:

Staff from other departments also provide the community with specialist services giving fire safety and road safety advice and interventions such as talks and visits.

### Protection work:

Specialist staff provide expert knowledge, give advice and undertake enforcement action working very closely with the planning authorities to keep communities safe from fire.

In an **emergency dial 999**, for other non urgent matters you can either visit our website: [www.wiltsfire.gov.uk](http://www.wiltsfire.gov.uk) or contact the following people:

	<u>Manager / Department</u>	<u>Telephone</u>	<u>email</u>
Operational matters	Station Manager - Jason Underwood, Amesbury, Pewsey, Ludgershall Station Hub	07515 191951	<a href="mailto:jason.underwood@wiltsfire.gov.uk">jason.underwood@wiltsfire.gov.uk</a>
Partnership and community engagement issues	Michael Franklin (Wiltshire Council Area)	07919 306037	<a href="mailto:mike.franklin@wiltsfire.gov.uk">mike.franklin@wiltsfire.gov.uk</a>
Home fire safety visits and for talks and visits	Community safety department	0800 389 7849	<a href="http://www.wiltsfire.gov.uk">www.wiltsfire.gov.uk</a> and then complete the on line request

## Warning given over dangers of chip pans

Last year, over half of all accidental fires in the home in England were linked to cooking. Many of these were caused by deep fat frying, and over 3,000 people are injured in these kinds of fires each year.

Deep frying requires heating a large volume of oil to extremely high temperatures. The oil can cause terrible burns, and it can go up in flames. In fact, it's an ideal fuel for a fire and, as such, it's difficult to put out. Homemade chips are great, but the safest way to deep fry is to use a thermostat controlled deep fat fryer rather than a chip pan, as the thermostat stops it from overheating - or, even better, use oven chips!"

Top tips for cooking are:

- Never fill a chip pan more than a third full of oil.
- Take care when cooking with oil - it sets alight easily.
- If the oil starts to smoke, it's too hot. Turn off the heat and leave it to cool.
- Ideally, use a thermostat controlled deep fat fryer, which can't overheat.
- Don't leave cooking unattended - a forgotten pan can lead to disaster.
- If you've consumed alcohol, don't be tempted to cook with a chip pan.
- Avoid children being in the kitchen alone when cooking on the hob.

If a pan does catch fire:

- Don't take any risks. Turn off the heat if it is safe to do so but don't try and move the pan.
  - NEVER throw water over the fire - that will cause a fireball.
- Don't tackle the fire yourself - get out, stay out, call 999.

## Fire precept set for coming year

Wiltshire and Swindon Combined Fire Authority has agreed to increase its band D fire precept by 1.98% for the coming year.

At a meeting today (12 February), members adopted a net revenue budget of £24,606,900 for 2015/16 - which includes a £357,300 contribution from general reserves. This represents a 0.8% reduction in budget from 2014/15.

This 1.98% increase means that the payment for the Fire & Rescue Service by an average band D household in Wiltshire and Swindon will rise to £64.88 - an increase of £1.26 for the year.

The fire precept equates to a weekly cost of £1.25 to Band D homes to provide Wiltshire Fire & Rescue Service.

Michael Franklin

Partnerships & Community Engagement Manager(Wiltshire Council area)

March 2015



